

Llanfair Waterdine Community Trust – Supporting Document

The current licence is held by Llanfair Waterdine Community Trust (LWCT) at The Community Pavilion, Llanfair Waterdine.

Overview

The Community Pavilion is a unique building situated centrally in the village of Llanfair Waterdine, it was constructed largely using local voluntary labour. The LWCT was fortunately supported via a grant for materials from European "Leader" funding. Other funds have come from unused income reserves held by the Community Trust.

The original licence was applied for back in January 2021 to enable the Pavilion to be used for a wider range of events, including parties, christenings & social evenings with a bar. This was something the parishioners from the village and local environs had identified was missing from our rural and isolated community.

Since the award of the premises licence the Management committee and LWCT have adhered to all license conditions set out by the sub-committee since opening.

The licence held an additional Annex (Annex 3) as "additional" conditions to the mandatory conditions detailed in Annex 1 & 2. The Annex 3 conditions are recorded below and evidence of our strict adherence to the conditions has been summarised/justified below either in the body of text or via attachments to this document:

1. The opening hours for the premises be reduced to 23:00 Monday to Sunday
Evidence has been provided for the strict management of this condition over the last 18 months (shown in attachment 2). Signage has been placed around the Pavilion to ensure all attendees are aware of the conditions of the Pavilion and the times where licenced events finish and the times in which they must leave the premises. All members of the Trust and Management committee have been suitably briefed to ensure they full understand how to adhere to the conditions.
2. All windows and doors shall be closed between 21:30 and 08:00 except for access and egress

This condition has been strictly adhered to and all windows and doors have been shut during all licensable activities. The LWCT is happy for this condition to stay following advice from Environmental Health to prevent noise disturbances or pollution to nearby properties.

3. A Trustee/member of the management committee is to be on the premises for all licensable activities after 19:00 and for all activities before 19:00 a trustee / member of the committee will be contactable be telephone.

Current trustee contact details are found on our website www.llanfairwaterdinecommunitytrust.co.uk where we are also contactable via email if any persons had any concerns. They are also available on the notice board outside of the Pavilion. A member of the management committee/trust has always attended licensable events as they are the DPS. This is shown in attachment 3.

4. All trustees / members of the management committee, who will be present as per condition 3, will be first aid trained

All members of the Management Committee and Trust who have acted as the DPS have undergone first aid training. This is not all members of the management committee due to changes in personnel throughout the year (new members joining and terms ending), however biannual refreshers will be carried out (due in April 2023). Therefore a select group of members were allocated to ensure the availability of a person/s to support since opening. New members and existing members will be subject to training in April 2023. Evidence of training is shown in attachment 4.

5. All trustees / members of the management committee, who will be present as per condition 3, must have annual fire evacuation procedures

The Pavilion fire system is checked annually by Safeguard Fire & Security which includes checking fire extinguishers, fire exit lights & alarms. The Management committee and Trust have attended training courses on this subject and refreshers are performed annually by the committee. Evidence of this is shown in attachment 5.

6. At least one trustee / member of the management committee is to hold a personal license

The committee have proven that jointly, as the DPS, they can responsibly hold a license. The evidence of the personal licence holder has been attached to this document, shown in attachment 6. The Management Committee operate a Challenge 25 policy with Challenge 25 posters displayed in the Pavilion. We also have a Challenge 25 declaration that any committee member running a licensed event must sign. This is shown in attachment 9.

7. Signs are to be affixed at the premises stating that all alcohol must be consumed within the premises or terrace only

Signs are currently in place and have remained in the same locations since opening. Evidence of this is shown in attachment 7.

Since the original application, all trustees have now changed due to terms ending, but we strive to ensure that LWCT benefits the entire community of Llanfair Waterdine Parish.

Why are we applying for a variation?

After successfully running the Pavilion for 18 months, with regular weekly Social Evenings, the Management Committee, who deal with the day to day running of events/bookings etc, approached LWCT, regarding the current license conditions. A committee member who holds the personal license, as per annex 3 conditions (current license conditions – attachment 1), wishes to resign from the committee due to personal & family reasons. Therefore, we would be unable to host any events that require an alcohol license or indeed, carry out our much loved weekly social.

Annex 3 conditions of our current license make roles for committee members difficult and are becoming unmanageable for a small community. With committee members changing regularly on a

voluntary organisation, it is not feasible to pay for committee members & trustees to have regular first aid training, fire training & at least one personal license holder.

It also then puts immense pressure on one individual to ensure that all events held at the Pavilion, whether they are run by the Management Committee or privately, are being run legitimately.

Variation of opening & licensable times

Our current licensable times are 1200 – 2230 daily, and opening times are 0800 – 1100.

We are requesting that these be extended by 1.5 hours daily. The main reason for this is to prevent the management committee having to apply for TENS. This comes, not only at an additional cost but is also a time consuming activity.

We do not intend to have any additional regular events, it is simply to allow hirers the opportunity to hold their event up until these times. These times have been chosen to allow the Pavilion to align more closely with the licensable times at Everest Hall, Llanfair Waterdine and many other local village halls and community hubs.

It should be noted that the committee and LWCT assess the suitability of every hirer, to ensure that it is unlikely to cause any disruption to the village and immediate properties. Adult Birthday parties, Weddings & other functions have been declined by the committee or LWCT.

Variation of licensed area / off sales application

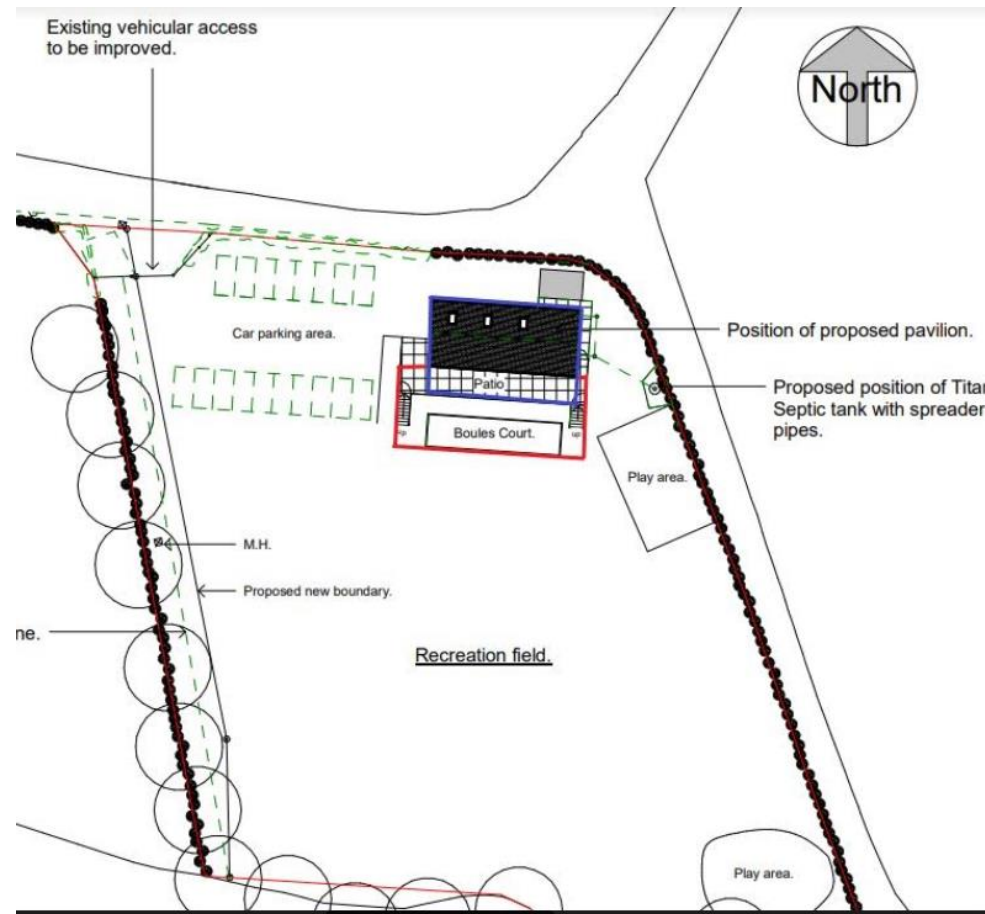
Since the Pavilion has opened, a Boules Court, just below the terraced area has been installed. It has proven hugely popular in the community, especially during the summer months. A Boules club has started & regular boules competitions, which when weather will allow, allows a wide range of parishioners & neighbouring parishes to participate. Over the summer months, it became quite clear to the management committee and LWCT, that many users of the Pavilion wanted to take their drink to the boules area, whilst playing a game of Boules. As is stands, our license does not allow any drinks to be sold or consumed outside of the Pavilion or terrace.

The reason for LWCT applying to extend the licensed area, is to allow consumption of the Boules Court and immediate surrounding lawns. Our application requests 'Off-Sales', to allow this to happen, but we can see that this may be interpreted as though customers can purchase drinks on premises but then consume elsewhere.

We are proposing a second option to that detailed in the original licence variation based on the feedback/representations received during the consultation period. The 2nd option will amend the licensable area to allow "on sales" on the Boules Court (inclusive of access to and from the court). This is shown on the plan below in Option 2 – Plan B.

Option 2 – See Plan B

This would be to extend the current licensable area to include the Boules Court & access to allow consumption and sale in this area only. The scale of the image is 1:500 (updated version showing this is listed under attachment 8.



It should be noted that although the Joan Adams Community Field, on which the Pavilion is located is owned by LWCT, it is a public space. Therefore, anyone wishing to consume alcohol of their own on any part of the field, can legally do so if they wish if purchased from anywhere in the country with "off sales". We can only manage situations within our premises and that affect our license.

Both of these options are manageable for LWCT and the committee, and will ensure that anyone using the facilities, especially the boules area, during licensable activities is doing so legally. We are open to Shropshire Council advising which, if either of these options would be acceptable.

Removal of Annex 3 Conditions

You will be aware that Annex 3 conditions were put in place during the initial license application hearing, as they were felt necessary by either the residents or subcommittee to control any noise or anti-social behaviour. After 18 months of operating weekly, the management committee and LWCT feel that these conditions are not necessary going forward. Following the clear adherence to the licencing conditions and effective running of the premises.

1. The opening hours for the premises be reduced to 23:00 Monday to Sunday

This condition will be amended by 1.5 hours, this is not to enable a greater quantity of events. It is purely to allow the management of the Pavilion to become easier in regards to removing the need to apply for TENS licences (at a cost to the Trust). This will align with Village halls and community hubs in the local area providing general benefit for the parishioners of the village and the surrounding environs.

2. All windows and doors shall be closed between 21:30 and 08:00 except for access and egress

Following correspondence from Rob Bowland (Environmental Protection Officer), we have agreed that the best proposal is to keep this condition and to also include a further condition relating to the use of the outside facilities. The condition is as follows:

"The outside area (which includes the boules and lawned area) shall be cleared of all patrons by 23:00 and remain clear until the end of trading."

3. A Trustee/member of the management committee is to be on the premises for all licensable activities after 19:00 and for all activities before 19:00 a trustee / member of the committee will be contactable by telephone.

The removal of this condition is also requested. During opening only once has the Trust been contacted via telephone, the contact details for the trust are currently shown on the noticeboard as is the email address. All trustees currently live in the parish and the only licensed event held routinely is the Social evening held every Friday. As part of the running of this event a member of the management committee always runs the bar and therefore they are contactable by default. The ability to contact the trust/management committee is given to the hirer via the terms of booking for the Pavilion. Therefore this condition does not bring any additional value to the premises or community.

4. All trustees / members of the management committee, who will be present as per condition 3, will be first aid trained

During the previous 18 months, there have been no incidents where first aid has been required during any events held by the Trust or Management committee. This is another cost for LWCT which can also be off putting for future volunteers, who may wish to join the Pavilion committee, knowing that this training will be required. If there was an emergency the Ambulance service would be contacted as per the approach taken by many businesses and organisations. For emergencies an AED is installed on the outside of Everest Hall, further in to the village which can be accessed by any persons if required.

5. All trustees / members of the management committee, who will be present as per condition 3, must have annual fire evacuation procedures

The Pavilion fire system is checked annually by Shropshire Fire & Safeguarding which includes checking fire extinguishers, fire exit lights & alarms. LWCT do not feel that this is necessary, given that the design of the building is 3 large double doors, and two further single doors at the front & back of the Pavilion. Again, this is another cost to LWCT and time consuming for trustees & committee members.

6. At least one trustee / member of the management committee is to hold a personal license

The committee have proven that jointly, as the DPS, they can responsibly hold a license. The current license holder on the committee wishes to stand down, but in doing so, the license cannot be used until another trustee or member of the management committee trains and receives the correct documentation, which alone costs over £200. LWCT do not feel it is fair for one person to be solely responsible for activities and that it should be jointly responsible by LWCT and all committee members.

7. Signs are to be affixed at the premises stating that all alcohol must be consumed within the premises or terrace only

Depending on the outcome of the hearing we will happily comply with the recommendations around this condition. However we feel we have managed the licensable area effectively and it is clearly understood by people attending the premises.

If the application is approved we will manage this efficiently and effectively as we have as per the current conditions. So again the condition is no longer seen as value adding, but was guidance prior to us proving our ability to successfully run the Pavilion.

Closing Statement

We cannot stress enough that the entire purpose of this variation is to make running the Pavilion and adherence to the license at the Pavilion easier for LWCT & the management committee. We are all volunteers, most with full time jobs, giving up time to provide a service to our community.

Events that we feel may impact the immediate properties are assessed and if we feel necessary, we would notify the surrounding properties. In October we held a very well attended Firework evening, where notice was given to each property and thanks was received for showing consideration to these houses. Hirers are assessed for the risk of noise disturbance they will bring to the area, for example recently we had a request for a 50th birthday but declined this and suggested they use the Everest hall as they have a licence from Monday-Sunday 12-1am (or very similar to those times). There are many events that we turn down due to the restrictions placed on the Pavilion, these conditions are not mandatory for other premises in the village/environs surrounding Llanfair Waterdine.

As an aim to work together in the community we notified the Everest hall to ensure they understood the reason we were applying for the variation, in addition to this we have forwarded events their way and have asked for a copy of their events list to ensure we do not double book events. This is all part of our objective to work well as a community.

The Pavilion has become a very popular and attractive venue to hire due to its modern design, carbon efficiency (thanks to a ground source heat pump), carpark & the community field. However, the Trust continue to decline any events that are likely to cause disruption to the local residents. Therefore, we feel as a premises and voluntary organisation that we have proven our ability to effectively manage and run the premises. With this in mind we feel it is only fair to have parity to other facilities locally as we have run with tighter conditions than most. Although the aim of the Pavilion is not to maximise profits, any funds that are generated are not solely kept for the Pavilion. The funds raised by the Trust as part of the running of the Pavilion are redistributed to the community in many forms that improve the quality of lives of many of the residents of the parish.

We also have a notice board which is at the entrance to the Pavilion where we display 'What's on'. All events which we feel will effect local residents will be displayed with as much notice as reasonably practical. All of the Trustees and Management committee are contactable via email or telephone, again contact details displayed on the website or notice board, therefore if any resident or parishioner was to have any concerns or complaints, they could contact us immediately.

We are very pleased to report that since opening, we have not had any sustained complaints regarding noise except some teething problems on opening night, which are to be expected with any new premises (emptying bottles etc.).

We certainly do not wish to do anything that will negatively impact the community. The variation is to create an easier facility to run as a voluntary organisation and have parity with existing premises in the area. We feel this is justified due to our strict adherence to the current license. Without these variations being accepted, it will become more difficult for the Pavilion to operate in the future, and what should be a facility to benefit the entire community and environs, risks being lost.

Attachments

Attachment	Description	Pages
1	Current Licence Conditions	6
2	Opening hours signage	1
3	Trustee Contact Numbers and Management committee members	1
4	First Aid Training	7
5	Fire Safety Training, Refresher and Annual Fire check	12
6	Personal Licence Holder	1
7	Signage for terrace/balcony	2
8	New premises diagram – to scale	1
9	Challenge 25 declaration	1
10	Notification of the Everest Hall	2

Annexes

Annex 1 – Mandatory Conditions

For the supply of alcohol

No supply of alcohol may be made under the premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or their personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

For all premises licences and club premises certificate authorising the exhibition of films, access will be restricted only to those who meet the required age limit in line with any certificate granted by the British Board of Film Classification.

Admission of children to the exhibition of any film to be restricted in accordance with the recommendations given to films by a body designated under Section 4 of the Video Recordings Act 1984 - the British Board of Film Classification is the only body so designated.

Door Supervision

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority.

Mandatory Drinks Code Conditions

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or,

(ii) drink as much alcohol as possible (whether within a time limit or otherwise); .

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the

supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml.

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Mandatory Price Conditions

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula—

$$P=D+(D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.—(1) Paragraph 2 applies where the permitted price given by sub-paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

Prevention of Crime & Disorder

1. The Premises will have a zero tolerance to drugs policy, the Licence Holder shall display notices at the entrances to the premises advising attendees that the police will be informed if anyone is found in possession of controlled substances.
2. Drugs found will be placed in a suitable locked receptacle kept for that purpose. Means for securing and unlocking the receptacle will be held by the Premises Licence Holder or a nominated responsible person. A record shall be made of the date and time of the find, the person who made the find and the person who secured the found item(s). This record will be made available to any authorised authority on request.
3. The premises Licence Holder shall make suitable arrangements with the Police for the collection of any found items as soon as possible after they are found.

Public Safety

1. The Premises will ensure all fire safety procedures are in place and checked regularly.
2. The Premises will ensure the outdoor lighting is sufficient when leaving the premises.
3. Details of local taxi firms to be displayed to customers with the main retail area of the premises.

Prevention of Public Nuisance

1. Prominent, clear and legible notices will be displayed at all exits requesting the public respect the needs of nearby residents and to leave the premises and the area quietly.

Protection of Children From Harm

1. A challenge 25 policy will be implemented with appropriate signage displayed at the points of sale.
2. The only forms of identification that will be accepted are a passport, photocard driving licence, PASS photo card and/ or military ID photo card.
3. A challenge log for challenge 25 and refusals will be maintained and made available to any authorized authority on request. The challenge log can be kept either electronically or in a hard backed/ bound book.
4. Training on the challenge 25 procedures, proxy sales and their responsibilities under the Licensing act 2003 will be held for all persons supplying alcohol.
5. Refresher training on challenge 25, proxy sales and their responsibilities under the Licensing act 2003 to be provided no less than annually. Training records retained and available at the premises to any authorised authority on request.
6. All persons under 18 must be accompanied by an appropriate and responsible adult at all times.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

Conditions attached at a Sub-Committee hearing on 19 January 2021 -

1. The opening hours for the premises to be reduced to 23:00 Monday to Sunday.
2. All Windows and doors shall be closed between 21:30 and 08:00 except for access and egress.
3. A Trustee / member of the Management Committee is to be on the premises for all licensable activities after 19:00 and for all activities before 19:00 a Trustee / member of the Management Committee will be contactable by telephone.
4. All Trustees / members of the management committee, who will be present at the premises as per Condition 3, must be first aid trained.
5. All Trustees / members of the management committee, who will be present at the premises as per Condition 3, must have annual training on fire evacuation procedures.
6. At least one Trustee / member of the management committee is to hold a personal licence.
7. Signs are to be affixed at the premises stating that all alcohol must be consumed within the premises or on the balcony only.

Annex 4 – Plans

Plan reference and date: Received November 2020

Licensing Team, Public Protection, Shropshire Council,
Shirehall, Abbey Foregate, Shrewsbury, Shropshire SY2 6ND
www.shropshire.gov.uk 0345 678 9026

This Licence is Issued by



SC/21/00844/LMVPRE

Premises Licence Summary

Licensing Act 2003

Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

The Community Pavilion
Llanfair Waterdine, Knighton, Shropshire, LD7 1TU

Where the licence is time limited, the dates

Not applicable

The opening hours of the premises

Monday to Sunday 08:00 - 23:00

Non Standard timings

An additional two hours on Christmas Eve and New Years Eve to 01:00

Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities

Supply of Alcohol

Monday to Sunday 12:00 - 22:30

Non Standard Timings

An additional two hours on Christmas Eve and New Years Eve to 00:30

Exhibition of Films (Indoors)

Monday to Sunday 12:00 - 23:00

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Alcohol is supplied for consumption on the premises

Name, (registered) address of premises licence holder

Llanfair Waterdine Community Trust
[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

1159992

Name of Designated Premises Supervisor Where the Premises Licence Authorises the Supply of Alcohol

Llanfair Waterdine Community Trust Committee

Licensing Team, Public Protection, Shropshire Council,
Shirehall, Abbey Foregate, Shrewsbury, Shropshire SY2 6ND
www.shropshire.gov.uk 0345 678 9026

OPENING TIMES

ALCOHOL LICENSE:

12PM - 10:30PM

(10:15PM LAST ORDERS)

PAVILION CLOSURE:

11PM

Our license requires the pavilion to be closed by 11pm, with our license ending at 10:30pm.

Please ensure you finish your drink and vacate the pavilion before 11pm to aid our volunteers with our closing.
on time

Thank You

CONTACT DETAILS FOR THE TRUST **AND COMMITTEE**

TRUSTEES

MATT CROOSE



WILL ROGERS



STEVE KNOWLER



Email address : -



COMMITTEE MEMBERS

GAIL KNOWLER

OWEN LLOYD

GRAHAM LLOYD

STEVE CHAINEY

KATIE

SHARON BEAVAN

ZOE CROOSE

Email address : -



Certificate of Achievement

This certificate is awarded to

Zoe Croose

Who has successfully completed the online
training course and assessment in:

First Aid: Primary Survey

Certificate Number: ZALH-YABS-FLZZ-LU5I

Date: 27-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Graham Lloyd

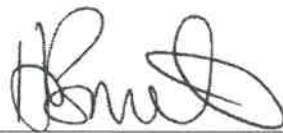
Who has successfully completed the online
training course and assessment in:

First Aid: Primary Survey

Certificate Number: KXBW-K1TB-DZJE-3EYD

Date: 29-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Sharon Beavan

Who has successfully completed the online
training course and assessment in:

First Aid: Primary Survey

Certificate Number: XKZ8-0ELI-X4OQ-WIBI

Date: 29-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Jamie Court

Who has successfully completed the online
training course and assessment in:

First Aid: Primary Survey

Certificate Number: 8KRF-J65B-KXOV-2NFT

Date: 30-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Andrew Beavan

Who has successfully completed the online
training course and assessment in:

First Aid: Primary Survey

Certificate Number: HYXL-UH7S-KQND-CU9N

Date: 29-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Sue Lane

Who has successfully completed the online training course and assessment in:

First Aid: Primary Survey

Certificate Number: LOWD-V89J-L9YG-DAUM

Date: 09-Jul-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Sadie Jones

Who has successfully completed the online
training course and assessment in:

First Aid: Primary Survey

Certificate Number: Z4ED-RBRS-5G0X-M79G

Date: 30-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Graham Lloyd


Who has successfully completed the online
training course and assessment in:

Fire Safety Training

Certificate Number: W6FZ-TBLX-YOJS-4TFN

Date: 29-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Sadie Jones

Who has successfully completed the online
training course and assessment in:

Fire Safety Training

Certificate Number: VJN0-1QQS-WTHO-OS9M

Date: 30-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Jamie Court

Who has successfully completed the online
training course and assessment in:

Fire Safety Training

Certificate Number: TCLF-A8AI-BC8F-T5TV

Date: 30-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Zoe Croose

Who has successfully completed the online training course and assessment in:

Fire Safety Training

Certificate Number: AYPC-JQVF-EI7T-VNQ6

Date: 27-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Matthew Croose


Who has successfully completed the online
training course and assessment in:

Fire Safety Training

Certificate Number: EHDH-IDH0-10S7-FVBP

Date: 29-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Andrew Beavan

Who has successfully completed the online
training course and assessment in:

Fire Safety Training

Certificate Number: DDDO-MNDE-QZPD-TSOJ

Date: 27-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Sharon Beavan

Who has successfully completed the online
training course and assessment in:

Fire Safety Training

Certificate Number: UNVK-6PPQ-KJBY-L8XH

Date: 27-Apr-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Certificate of Achievement

This certificate is awarded to

Sue Lane

Who has successfully completed the online training course and assessment in:

Fire Safety Training

Certificate Number: 7G6F-3JHK-EGTN-YZVA

Date: 07-Jul-2021

Signed: _____



Hannah Brindle, Director (Virtual College)

Llanfair Waterdine Pavilion Fire Safety Training Record

Annual Fire Checks to be undertaken by Safeguard Fire & Security which includes checking fire alarms, lighting and extinguishers.

Date: July 2021

Given By: Sharon Beavan (Chairman of Committee)

To be given annually via the Chairman of Management Committee or LWCT

- What to do on discovering a fire
- How to raise the alarm, including the locations of fire break glass points
- The action to take upon hearing the fire alarm
- The evacuation procedure for alerting visitors
- The arrangements for calling the fire and rescue service
- The location and the correct use of portable fire extinguishers and fire-fighting equipment
- Knowledge of escape routes
- How to open all emergency exit doors
- The appreciation of the importance of fire doors, keeping them closed and not wedged open to prevent the spread of smoke and heat, keeping escape routes unobstructed
- General fire precautions, fire awareness and good housekeeping practices
- The no smoking policy

Names of those attending:

PRINT NAME	ROLE
SHARON BEAVAN	MANAGEMENT COMMITTEE – CHAIR
GRAHAM LLOYD	MANAGEMENT COMMITTEE
SADIE JONES	MANAGEMENT COMMITTEE
JAMIE COURT	MANAGEMENT COMMITTEE
ANDREW BEAVAN	TRUSTEE
MATTHEW CROOSE	TRUSTEE
ZOE CROOSE	MANAGEMENT COMMITTEE

Llanfair Waterdine Pavilion Fire Safety Training Record

Annual Fire Checks to be undertaken by Safeguard Fire & Safeguard which includes checking fire alarms, lighting and extinguishers.

Date: July 2022

Given By: Sharon Beavan (Chairman of Committee)

To be given annually via the Chairman of Management Committee or LWCT

- What to do on discovering a fire
- How to raise the alarm, including the locations of fire break glass points
- The action to take upon hearing the fire alarm
- The evacuation procedure for alerting visitors
- The arrangements for calling the fire and rescue service
- The location and the correct use of portable fire extinguishers and fire-fighting equipment
- Knowledge of escape routes
- How to open all emergency exit doors
- The appreciation of the importance of fire doors, keeping them closed and not wedged open to prevent the spread of smoke and heat, keeping escape routes unobstructed
- General fire precautions, fire awareness and good housekeeping practices
- The no smoking policy

Names of those attending:

PRINT NAME	ROLE
SHARON BEAVAN	MANAGEMENT COMMITTEE – CHAIR
GRAHAM LLOYD	MANAGEMENT COMMITTEE
OWEN LLOYD	MANAGEMENT COMMITTEE
ZOE CROOSE	MANAGEMENT COMMITTEE
STEVE KNOWLER	TRUSTEE
MATTHEW CROOSE	TRUSTEE
GAIL KNOWLER	MANAGEMENT COMMITTEE
STEVE CHAINEY	MANAGEMENT COMMITTEE

Invoice

Safeguard Fire & Security Ltd

[REDACTED]

Date: 16/03/2021
 Invoice No.: 18424
 Due date: 15/04/2021

Llanfair Waterdine Pavillion
 C/O Black Hall Lodges
 Llanfair Waterdine
 knighton
 powys
 LD7 1TU

Qty	Description	Unit Price	Total
1	Foam extinguisher including 12 months certification, ID sign, hook and fixing to wall	£44.00	£44.00
1	CO2 extinguisher including 12 months certification, ID sign, hook and fixing to wall	£44.00	£44.00
1	Fire blanket in case	£10.00	£10.00
1	Rigid fire action sign	£3.00	£3.00

Subtotal £101.00
 VAT(20%) £20.20
Total Amt £121.20
Balance Due £121.20

Please note: Certificates and/or engineer reports are issued on receipt of payment

[REDACTED]

Thank you for your valued business.



Certificate of Maintenance

Customer Premises:

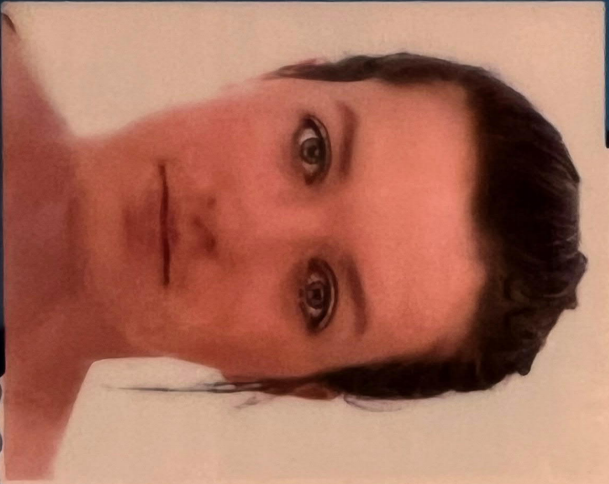
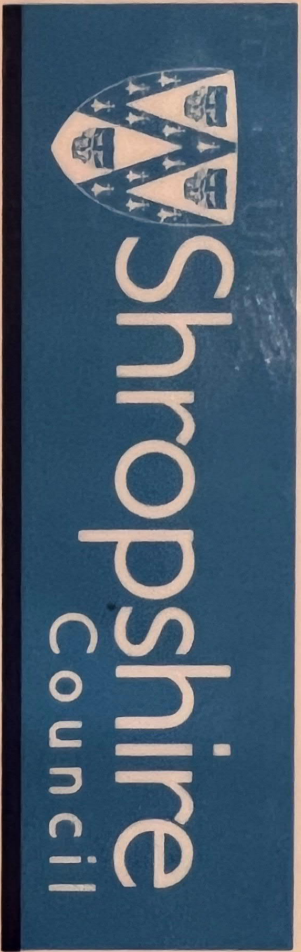
Llanfair Waterdine Community Pavilion
Llanfair Waterdine, Knighton LD7 1TU

Date Of Inspection: **March 2022**

Next Inspection: **March 2023**

We hereby certify that the following have been inspected and tested in accordance with the appropriate British Standard.

- Fire Alarm and Detection systems in accordance with BS 5839-1:2017
- Portable Fire Extinguishers to BS 5306-3:2017
- Emergency Lighting Systems in accordance with BS 5266:2015



Personal Licence

Licence No:

[REDACTED]

Mrs Zoe [REDACTED] Croose

[REDACTED]

Convictions: No



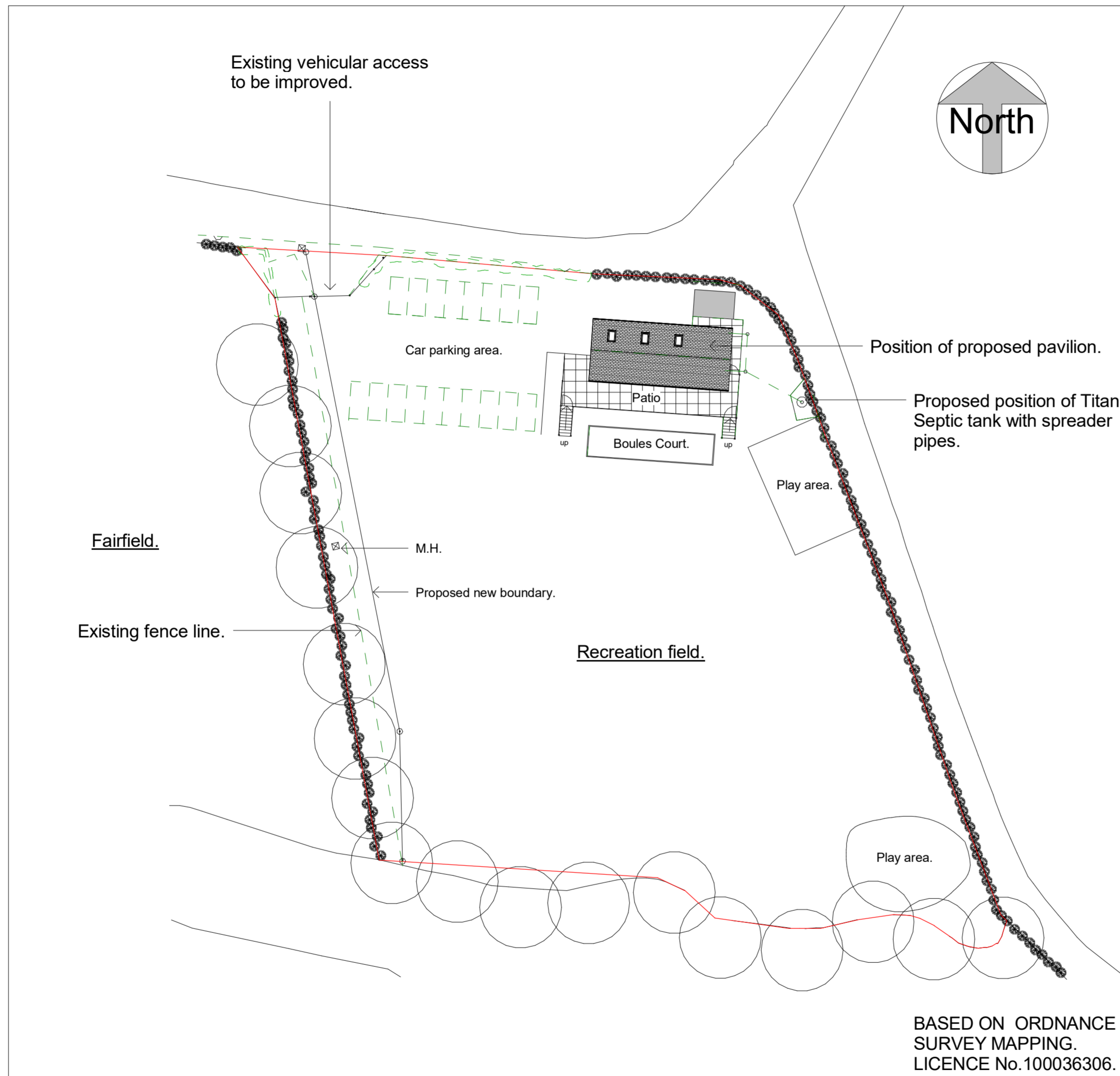
NO
ALCOHOL
BEYOND
THIS
POINT

NO
ALCOHOL
BEYOND
THIS
POINT

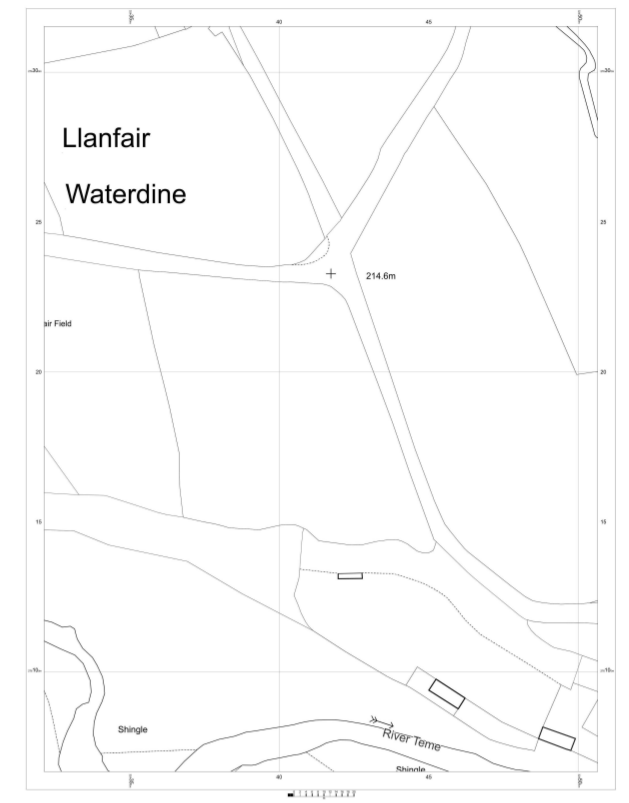


NO
ALCOHOL
BEYOND
THIS
POINT

NO
ALCOHOL
BEYOND
THIS
POINT



Site
1 : 500



Location Plan.
1:2500.

INKLINES Ltd
ARCHITECTURAL SERVICES
Gareth C. Davies

Two Roofs, School Road,
Clun, Craven Arms,
Shropshire.
SY7 8JQ.

01588-640099.
07899-961920.
gareth@inklinesltd.co.uk
www.inklinesltd.co.uk

Job:	Pavilion, Llanfair Waterdine, Knighton, Powys.
Client:	Llanfair Waterdine PC.
Title:	Site plan.
Scale:	1:500.
Date:	January 2023.
Dr.No:	17/974/D.

CHALLENGE 25 & BAR DECLARATION

THE COMMUNITY PAVILION, LLANFAIR WATERDINE

NAME OF COMMITTEE MEMBER

Only committee members can serve alcohol on our premises license.

The sale of alcohol to a child or young person (that is to say, a person aged under 18) is an offence which may lead to a fine of up to £5,000 and/or a term of imprisonment not exceeding three months. Such a sale will also lead to a review of the premises licence and could result in the licence being suspended or revoked.

The Community Pavilion operate an 'age verification policy', in terms of which you must require production of an acceptable proof-of-age document if you are in any doubt as to whether a person seeking to buy alcohol is less than 25 years of age.

Only the following documents are acceptable for proof-of-age: A passport or A European Union photocard driving licence

If no such document is produced or if you have a suspicion that the document presented is not genuine, or has been tampered with or has been altered, then you must refuse the sale or refuse to authorise the sale.

All drinks must be paid for at the correct price and no free pouring is permitted. Drinks must be served in their advertised size (175ml)

You must not serve drinks outside of our licensed hours (12:00-22:30) or to anyone who you believe is drunk and disorderly.

Declaration:

I have read and understood the foregoing policy. I understand that failure to comply with its terms will be treated as gross misconduct and may lead to my dismissal from the management committee

Signed:

Date:



Llanfair Waterdine Trustees [Redacted]

Pavilion Licence

5 messages

Llanfair Waterdine Trustees [Redacted] 8 December 2022 at 20:43

To: christine kenyon [Redacted]
Bcc: Community Pavilion [Redacted]
[Redacted]

Hi Christine,

We hope this email finds you well, if possible please can you share this email with the Everest hall committee.

Following on from the recent Pavilion Management Committee and Community Trust meeting, it was agreed by all committee members and Trustees that a review the terms of our premises licence should be carried out.

The current conditions of the licence contains all the mandatory requirements for any premises licence of its kind, but it does also contain an additional Annex - "Annex 3". The additional condition was imposed following a licence hearing held in 2020. The conditions of the Annex requires a lot of additional control measures the be imposed and adhered to. This has put a lot of strain on certain individuals who have had to be first aid and fire safety trained. In addition we have had to pay for a personal licence holder to be trained (at a cost of £200-250)to allow the running of the socials and other licensable events.

It is our belief that we have now proven that the additional conditions are no longer required as the socials and all other events have been very well managed. Therefore we will be applying for a variation to the licence to remove the conditions of the annex and extend the licensable area to include the boules pitch (this will be limited to the pitch and no further).

We would like to notify you, that support can be given by providing a comment via the online portal on the Shropshire Council website. If any further information is required then please do not hesitate to contact us on this email address.

We wish all the groups a Merry Christmas and a Happy New year!

Kind regards

LWCT

Llanfair Waterdine Trustees [Redacted] 15 January 2023 at 15:22

To: Ruth Davies [Redacted]

Hi Ruth,

Hope you are well,

Not sure if this was shared with you and the village hall committee. It would be great if you could share the email with the wider group.

Thanks

LWCT

[Quoted text hidden]

Ruth Davies [Redacted] 15 January 2023 at 15:27

To: Llanfair Waterdine Trustees [Redacted]

Dear LWCT

Your email was read out at our Everest Hall Committee meeting last Monday so all members are aware of the content

Best wishes

Ruth

[Quoted text hidden]

Llanfair Waterdine Trustees [Redacted]

15 January 2023 at 19:46

To: [Redacted]

Hi Ruth

Thanks for the response.

We weren't sure whether it had got lost in the internet somewhere. So good to hear that it was received.

Hope to see you soon.

LWCT

[Quoted text hidden]

Llanfair Waterdine Trustees [Redacted]

17 January 2023 at 18:20

Bcc: [Redacted]

Hi All

Did the Hall committee take a vote on supporting the application?

We are just nearing the closure date of the application and think it would show collaboration between voluntary organisations in the community.

Thanks

LWCT

[Quoted text hidden]